

## Redact-It® for IBM eDiscovery Manager

Intelligent Redaction for eDiscovery

Redact-It augments IBM eDiscovery Manager with automated redaction

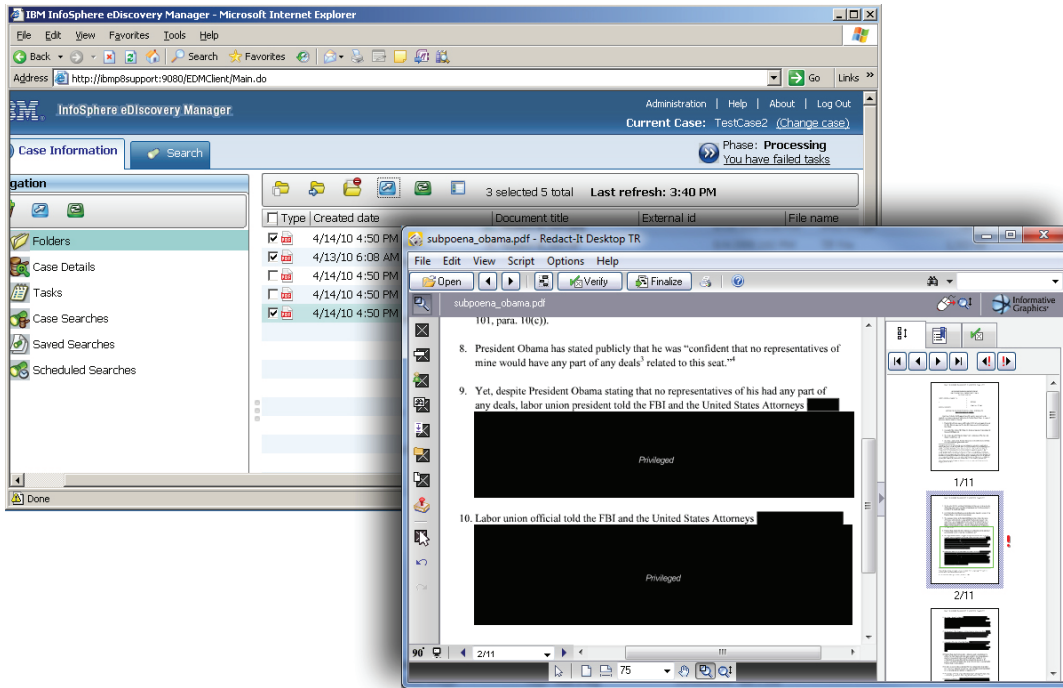
*Redact-It helps organizations reduce the risks associated with inadvertently exposing privacy and privileged information. Tightly integrated with IBM eDiscovery Manager, Redact-It performs automated redaction on documents within the eDiscovery Manager environment, allowing organizations to process large volumes of documents in-house.*

Redact-It works with original documents in virtually any format and conveniently creates TIFF or PDF renditions. The automated redaction process leaves the original file completely unaltered in its original location. The redacted rendition contains no hidden text or metadata; the content is completely removed, so there is no risk of inadvertent disclosure through improper redaction.

### What Customers Are Saying

*"With our old process it took up to 90 days to process requests for documentation, what we've done is accelerate that turnaround time by integrating technology like automated redaction."*

*"We're saving a lot of time using Redact-It. Before Redact-It, our office was redacting by hand with white redaction tape."*



## Technical Specifications

Access to IBM eDiscovery Manager v.2.1.1, 2.2

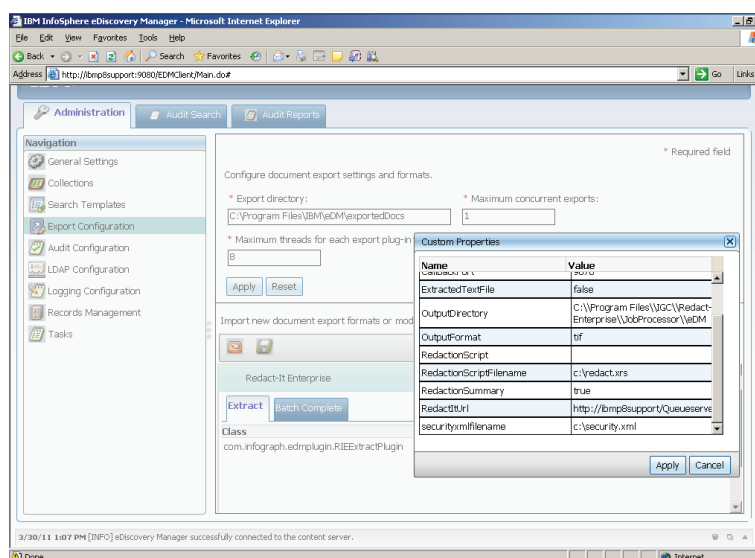
Queue Server:  
OS: Windows Server 2003 or 2008 (32 or 64 bit)  
Web Server: IIS 6 or 7

Job Processor:  
OS: Windows Server 2003 or 2008 (32 or 64 bit)

## How does Redact-It work?

Offering an automated solution, Redact-It allows batches of files that are exported directly from IBM eDiscovery Manager to be redacted by the Redact-It server according to pre-defined job properties.

Using Redact-It, the properties of the redaction job are easily created prior to initiating the redaction process. The job properties contain all privileged words or phrases, privacy information and pre-defined or custom search patterns that need to be redacted, specifying a reason code for each search criteria. Redact-It offers a range of pre-defined search macros for common types of privacy and privileged data including Social Security numbers, telephone numbers and birth dates. Organizations can also create custom search macros for information like employee numbers, account numbers and other unique case information. Typically a unique job will be created for each case, document type and/or information type (e.g., privacy information). Once the job properties have been set up they are configurable from within eDiscovery Manager.



## For more information:

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The user identifies the document or document sets to be redacted, then selects export using the "Redact-It" option from the export format menu in eDiscovery Manager. The location where the redacted files will be stored is specified in the redaction properties within eDiscovery Manager. Bates numbers and stamps can also be added to documents during the file preparation process.

Redact-It provides a detailed log of the redaction and stamping activities, which contains information needed when creating Privilege or Redaction Logs. Information from Redact-It automatically updates the eDiscovery Manager status page for the batch being redacted.

Redact-It also provides a convenient desktop application that makes it easy to create the script files. Redact-It Desktop also serves as a useful tool for verifying redactions created during the automated process. Redact-It Desktop allows organizations to easily navigate through the redactions to ensure all information has been redacted properly and allows users to perform additional ad hoc redactions if required.

Together, eDiscovery Manager and Redact-It help companies do more in-house, reduce risk and control eDiscovery costs.